



NATIONAL TESTING SERVICE-INDIA
Centre for Testing & Evaluation (CT&E)
H.Q.: Central Institute of Indian Languages
(Ministry of HRD, Government of India)
Manasagangotri, Mysore - 570 006



Application Proforma for NTS Field Units

NTS Field Unit to represent the Geographical Area
where Hindi/Tamil/Urdu is in active use.

Note : please encircle the appropriate item of the box given in right side i.e., Language, Level of education, Region. For details please see the main page of the advertisement

eg., 1. Hindi, Std. XII, 5
2. Tamil, Graduate, 7
3. Urdu, Std. XII, 3

Geo.Area	LEVEL OF EDN.	REGION									
HINDI speaking	Std. XII	1	2	3	4	5	6	7	8	9	10
	Graduate	1	2	3	4	5	6	7	8	9	10
TAMIL Speaking	Std. XII	1	2	3	4	5	6	7	8	9	10
	Graduate	1	2	3	4	5	6	7	8	9	10
URDU Speaking	Std. XII	1	2	3	4	5	6	7	8	9	10
	Graduate	1	2	3	4	5	6	7	8	9	10

1. Name and address of the educational institution
(for postal communication - with PIN code, district,& state)

STD Code Telephone No.

Fax No.:	
Mobile :	
E-mail :	

2. Name of the decision making authority/ authorized signatory of the management and address (for postal communication - with PIN code, district, & state) :

3. Address of the inspecting/controlling authority for academic purposes :

4. Distance in Kms from
a. Nearest Railway Station (with the name of RS) :

b. Nearest Bus Station (with the name of the stop / place / town in the Main or National or State Highway) :

c. District Headquarters (with the name of town / city) :

d. Nearest place where staying accommodation is available for visitors (with name of the town / city) :

II

5. **a.** Total strength of students (*in all branches*) :
- b.** Total strength of teachers (*in all branches*) :
6. **a.** Names of languages being taught as a subject (*including English*) :
- b.** Number of teachers available to teach each one of these languages :
7. If education, psychology, statistics, etc., are taught as subjects, please specify the number of teachers available for teaching them :
8. Please specify the name of the Board / University with which the institution is affiliated. (In case of **school**, CBSC / State Edn. Board / Matriculation etc.; if it is a **college**, name of University, etc.) :
9. State whether the institution is meant for boys or girls or co-education. If co-educational one, please give approx. ratio of boys & girls students:
10. **a.** Please indicate the campus area (in acres), adequacy of building availability, etc. :
- b.** The availability of library facility :
- c.** Whether any shift system is followed for conducting classes or all the classes are conducted at a time :
11. **a.** If the institution has a meeting or a seminar hall, please specify the size of the hall and seating capacity :
- b.** Also indicate whether the institution has got any guest / rest house of its own for visitors :
12. The usual working hours of the institution, number of weekly working days, the days declared as weekly holidays, and probable time and duration of mid term and summer vacations :

13. **a.** Please indicate the source of finance to run the institution i.e., Govt. (*central / state / UT / local body*) / Govt. aided / Self financed, etc.:
- b.** Also indicate the authority / official who operates the accounts and also the name and place of the commercial bank (*where the institution has financial transactions*) :

III

14. Whether the institution has ever been entrusted with the responsibility of manning centralized paper valuation. If so, please give details :
15. Whether the institution has ever collaborated with the CIIL or any other central govt. organization for conducting training programmes, material production workshops, etc. If so please give details :
16. Whether the institution already houses a Field Unit or a Branch Office of any other National Body. If so, please give details :

IV

17. In case the institution is selected as RFU of the NTS, please indicate whether it can provide the following facility in about a month's time from the date of MOU
- a.** a furnished office-cum-meeting room (*of about 600 to 700 Sq. ft.*) :
- b.** with a telefax and internet facility :
- c.** part time services of a faculty member to man the RFU for about 2 hours daily (*an hour each in the FN and AN in all the working days, to begin with*) :

The details of information provided are true to the best of my knowledge.

Place :

Date :

(Authorized Signatory of the Management)
(with name, designation, etc., together with the seal of the Institution)