



NATIONAL TESTING SERVICE, INDIA
Centre for Testing and Evaluation
Central Institute of Indian Languages
(MHRD, Government of India)
MYSORE - 570 006



Attention ! Managements of Schools and Colleges
(Private, Corporate, Aided, and Government)

Applications in the **prescribed format** are invited from the managements of reputed schools and colleges for designating as the **Regional Field Units** of the National Testing Service [NTS], India .

For the first time in India, the formulation of the NTS, meant to cater to the testing requirements of the country, has been initiated as perceived by various commissions of education and subsequently envisaged in the NPE / POA 1986, NPE RC 1990, and CABE 1992. The responsibility of implementing this vital scheme, has been entrusted to the Centre for Testing and Evaluation in view of its 2 decades of experience in producing *basic reference materials* and *trained-manpower*.

As a step in this direction, **3 Task Groups (TGs)**, viz., Research & Development (R & D), Survey & Documentation (S & D), and Consultancy & Training (C & T) are being created by inducting *51 personnel* (academic, technical, and ministerial). The NTS is proposed to be developed with inputs drawn initially from language disciplines (Hindi, Tamil, & Urdu and subsequently the remaining scheduled languages) before extending the same to other disciplines. The immediate focus is on the **two crucial levels** (*standard XII* and *degree*) out of the seven levels of general education. In order to have the NTS as a participatory movement on quality control, **60 Regional Field Units** are proposed to be created across *15 States / Union Territories* of the country. The TGs are responsible for achieving the target fixed for them by gradually associating at the rate of 6000 teachers of schools and colleges per annum.

Objectives of the NTS are : • to formulate a framework on the concept based *continuum of graded syllabi* for the courses in Indian languages applicable to all the seven levels of general education • to develop *norms and standards* for making use of them • to create a *centralised mechanism* comprising standardised graded tests for quality control (on a common scale) and to determine the aptitude / achievement / proficiency of any individual in the language concerned. **Applications** : • to maintain *inter-language* comparability across the courses in Indian languages at the *national* level • *intra language* comparability at the *regional* levels • to accredit the language courses as well as the institutions that are involved in imparting them • to decide the language competence of individual with reference to his / her minimum levels of acquisition / learning in the context of Native / Second / Foreign Language for the purposes of admission, certification, and employment • to facilitate *delinking* of degrees from jobs in due course.

The 60 regional field units - 20 each per language (10 each for school and college level) are proposed to be established in the following locations at the rate of 2 per region.

Region	Locations where <i>RFUs for HINDI</i> are preferred
1. Himachal Pradesh	Solan, Shimla, Mandi, Manali, Dharmasala, Hamirpur
2. Haryana	Panipat, Ambala, Faridabad, Gurgaon
3. Uttarkhand	Dehradun, Nainital, Haridwar
4. Delhi	Old Delhi / New Delhi
5. Rajasthan	Jaipur, Ajmer, Udaipur, Bikaner
6. Uttar Pradesh	Meerut, Aligarh, Lucknow, Kanpur, Allahabad, Varanasi, Saharanpur
7. Bihar	Patna, Bhagalpur, Gaya, Muzaffarpur, Darbhanga, Saharsa
8. Jharkand	Ranchi, Jamshedpur, Danabad, Bokaro

9. Madhya Pradesh	Indore, Bhopal, Jabalpur, Jhansi, Gwalior
10. Chattisgarh	Bilaspur, Raipur, Bastar, Bhilai

Regions	Locations where <i>RFUs for TAMIL</i> are preferred.
1. TN-AP B1	Chennai, Tiruvallur (including AP border1)
2. TN-AP B2	Vellore, Tiruvannamalai, Kanchipuram (Chengalpattu) (including AP border 2)
3. TN-KA B1	Salem, Krishnagiri, Dharmapuri (including KA border1)
4. TN-PONDY	Vilupuram, Pondicherry, Cuddalore, Perambalur Nagappattinam, Karaikal
5. TN-KL B1	Nilgiris, Coimbatore (including KA border 1)
6. TN-KA B2	Erode, Namakkal, Karur (including KA border 2)
7. TN Ctl. E	Trichi, Thanjavur, Tiruvarur, Pudukkottai
8. TN Ctl. W	Dindigul, Theni, Madurai
9. TN-Old Rmd	Sivagangai, Ramanathapuram (Karaikudi), Virudunagar
10. TN-KL B2	Tirunelveli, Tuticorin, Kanyakumari (including KL border 2)
Abbreviation : TN-Tamilnadu, AP-Andhra Pradesh, KA-Karnataka, KL-Kerala, Ctl.-Central, Rmd.-Ramnad, B-Border, E-East, W-West	

Regions	Locations where <i>RFUs for URDU</i> are preferred.
1. Jammu & Kashmir	Jammu, Srinagar
2. Delhi & Haryana	Old Delhi / New Delhi & Panipat, Faridabad
3. Rajasthan	Jodhpur, Bikaner, Jaipur, Kota
4. Uttar Pradesh	Aligarh, Lucknow, Allahabad, Saharanpur
5. Bihar & Jharkhand	Patna, Dharbanga, Gaya, Purnia, Siwan & Ranchi, Jamshedpur, Dhanbad, Bokaro
6. West Bengal	Kolkata, Asansol, North 24 Paragana
7. Madhya Pradesh & Chhattisgarh	Bhopal, Burhanpur, & Bilaspur, Raipur, Bastar, Bhilai
8. Maharashtra	Nagpur, Pune, Mumbai
9. Andhra Pradesh	Hyderabad, Adilabad, Mahbubnagar
10. Karnataka	Bangalore, Gulbarga, Mysore

Note : 1. Regions and Locations indicated above are only **tentative**. Managements of **Private, Corporate, Aided, and Government** Institutions *from other locations can also apply if they feel that the location of their institution is potential enough for NTS operation*. Based on the interest and

responses received from various Institutions, the **actual locations** for the field units will be finalised. 12 **zonal centres** - 4 per language (2 each to represent school & college levels) may also be created at a later stage from among the Regional Field Units.

2. Managements who have already applied in response to our earlier ads.need to re-confirm through a letter stating that their earlier application holds good in the light of the revised terms & conditions.

3. The decision on designating RFUs will be taken by a committee constituted for this purpose after making a personal visit to the institution and also after an interaction with the management concerned. The process will start w.e.f Oct 2007.

For operational details, terms & conditions (revised), prescribed application format, etc., please log on to www.ciil-miles.net and look for **announcement**. **The application format may be downloaded** from websites. The duly filled in application should reach the **Head, Centre for Testing and Evaluation, Central Institute of Indian Languages, Manasagangotri, Mysore-570 006** within **three weeks** from the date of advertisement. Further information if any needed, please contact **Professor Pon Subbiah** through email subbiah@ciil.stpmv.soft.net or Fax : **0821-2515032**.

- Director

Terms & Conditions

for setting up of REGIONAL FIELD UNITS for NTS

I

- The institution which likes to function as Regional Field Unit of NTS (on being selected by a committee constituted for this purpose) requires to provide a room with a few essential furniture, a telefax, and a PC with internet facility within its premises besides entrusting the responsibility of manning the unit to one of its faculty members (as an additional charge).
- The faculty member nominated by the institution for this purpose may be drawn either from the disciplines of language or literature or education or psychology or statistics, etc. The nominee will be designated as Local Coordinator (LC) of that region, and will have to attend to the NTS work at least 2 hours daily - an hour each in the forenoon and afternoon, on all working days.
- All the operations of NTS (workshop, seminar, meeting, etc.) meant for that region will be conducted through these field units. The Local Coordinator and the Head of the Institution will get a special honorarium when programmes are organized through the field unit housed in their premises.
- The Local Co-ordinator as well as the Head of the Institution will have to ensure proportionate coverage of the whole region while selecting teachers for item writing, and also have to ensure achieving the target fixed for that region.
- Also the LC will have to identify, collect, and pool out the talented / potential teachers of language as well as other disciplines who will be useful for the purposes of training prior to involving them in the process of question / item writing. [The target is to train 6,000 teachers in 5 years through its 60 RFUs (at the rate of 100 per region) in order to create a database of about 16 lakh question items with their quality indices covering about 8000 dimensions and 20,000 operating contexts] .
- The field unit will function not only as a **nodal agency** for item writing but also as a **scrutiny centre** (at the initial level) besides **facilitating** the field administration of tests in their jurisdiction for the purposes of standardization.
- Similarly, the field unit is expected to ensure in getting the targeted number of question items prepared (along with other details) and transferred the same to the NTS headquarters periodically before getting the required funds for payment to those involved in preparing question items. (The RFU is a vital link between NTS Head Quarters and the actual item writers of that locality. It also will have to arrange periodical interactions with the item writers and teachers in order to obtain feedback.)
- Further, the LC is required to extend all necessary help and cooperation to the visiting scholars / members of various Task Groups from the NTS headquarters.

- Besides, it will have to ensure periodical dissemination of information by way of circulating the R & D outcome on evaluation and also the *MILES quarterly* journal.
- For **School Level**, being other things equal, preference will be given to the special category schools such as Navodaya, Demonstration schools of NCERT, etc., provided the head of such institution is authorised to sign the MOU with the CIIL. (Obtaining permission from their higher authorities, etc., will not be the CIIL's responsibility).
- For **College Level**, those institutions run by Public Sector Undertakings, reputed private managements such as missionaries will be encouraged. Certain number of field units are also earmarked for women and minority institutions.
- The selected institution will become a RFU of NTS w.e.f the date of MOU. The MOU can be terminated by giving a month's notice applicable on both sides. Any dispute arising out of this will have a legal binding only in the jurisdiction of Mysore Courts and the High Court in Bangalore.

II

- The educational institution which houses the RFU / Nodal Agency will be eligible to get a token maintenance cost of Rs.10,000/- per month (payable on quarterly basis) initially on an **experimental basis**. A revision of this amount will be considered during the XI plan period in consultation with the MHRD (Language division).
- The 20 RFUs per language (10 for Std. XII, and another 10 for Degree) will represent various regions. The preparation of question items will be taken up through these RFUs as per the *format* given by the CT & E **preceded by practical orientations** to the Item Writers. All the expenditure incurred will be borne by the NTS project.
- (a) The principle is to *obtain question items on payment of ready cash*. Number of question items required to be prepared at the initial stage, will be *four times more than that of the actual requirement*. Then $\frac{1}{4}$ of them will be retained by adopting a *three stage elimination process* as prescribed by the expert committee (the *first* stage at the RFU, *second* stage at the zonal centre, and the *final* stage at the NTS headquarters)
- (b) The **RFUs** which monitor the process of item setting will also function as *scrutiny centres* immediately after preparing the question items. Subsequently, they will also take care of the *test administration* and *datacollection*, as part of **standardising the tests**.
- All those who are involved in the operation viz., the head of the institution (where the test is administered), test administering personnel / invigilators, students (who take the tests) and the paper valuer-cum-tabulator will be paid an appropriate incentive. The institution / department too will be paid a token amount for providing infrastructure. During this time, the LC of the RFUs will be paid sitting charges / honorarium besides the usual TA / DA or LC..
- All eligible teachers of the institution which houses the RFUs, will be trained in the area of evaluation free of cost by the CIIL, by inviting them on rotation basis.

Application Proforma for NTS Field units



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Application Proforma for NTS Field Units

NTS Field Unit to represent

Note: please encircle the appropriate item of the box given in right side i.e., Language, Level of education, Region. For details please see the main page of the advertisement

eg., 1. Hindi, Std. XII, 5
2. Tamil, Graduate, 7
3. Urdu, Std. XII, 3

LANGUAGE	LEVEL OF EDN.	REGION									
HINDI	Std. XII	1	2	3	4	5	6	7	8	9	10
	Graduate	1	2	3	4	5	6	7	8	9	10
TAMIL	Std. XII	1	2	3	4	5	6	7	8	9	10
	Graduate	1	2	3	4	5	6	7	8	9	10
URDU	Std. XII	1	2	3	4	5	6	7	8	9	10
	Graduate	1	2	3	4	5	6	7	8	9	10

1. Name and address of the educational institution
(for postal communication - with PIN code, district, & state)

STD Code Telephone No.

STD Code	Telephone No.
Fax No.:	
Mobile :	
E-mail :	

2. Name of the decision making authority/ authorized signatory of the management and address (for postal communication - with PIN code, district, & state)

:

3. Address of the inspecting/controlling authority for academic purposes

:

4. Distance in Kms from

a. Nearest Railway Station (with the name of RS) :

b. Nearest Bus Station (with the name of the stop / place / town in the Main or National or State Highway) :

c. District Headquarters (with the name of town / city) :

d. Nearest place where staying accommodation is available for visitors (with name of the town / city) :

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II

5. a. Total strength of students (in all branches) :

b. Total strength of teachers (in all branches) :

6. a. Names of languages being taught as a subject (including English) :

b. Number of teachers available to teach each one of these languages :

7. If education, psychology, statistics, etc., are taught as subjects, please specify the number of teachers available for teaching them :

8. Please specify the name of the Board / University with which the institution is affiliated. (In case of school, CBSC / State Edn. Board / Matriculation etc.; if it is a college, name of University, etc.) :

9. State whether the institution is meant for men or women or co-education. If co-educational one, please give approx. ratio of men & women students :

10. a. Please indicate the campus area (in acres), adequacy of building availability, etc. :

b. The availability of library facility :

c. Whether any shift system is followed for conducting classes or all the classes are conducted at a time :

11. a. If the institution has a meeting or a seminar hall, please specify the size of the hall and seating capacity :

b. Also indicate whether the institution has got any guest / rest house of its own for visitors :

12. The usual working hours of the institution, number of weekly working days, the days declared as weekly holidays, and probable time and duration of mid term and summer vacations :

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13. a. Please indicate the source of finance to run the institution i.e., Govt. (*central / state / UT / local body*) / Govt. aided / Self financed, etc. :

b. Also indicate the authority / official who operates the accounts and also the name and place of the commercial bank (*where the institution has financial transactions*) :

III

14. Whether the institution has ever been entrusted with the responsibility of manning centralized paper valuation. If so, please give details :

15. Whether the institution has ever collaborated with the CIIL or any other central govt. organization for conducting training programs, material production workshops, etc. If so please give details :

16. Whether the institution already houses a Field Unit or a Branch Office of any other National Body. If so, please give details :

IV

17. In case the institution is selected as RFU of the NTS, please indicate whether it can provide the following facility in about a month's time from the date of MOU

a. a furnished office-cum-meeting room (*of about 600 to 700 Sq. ft.*) :

b. with a telefax and internet facility :

c. part time services of a faculty member to man the RFU for about 2 hours daily (*an hour each in the EN and AN in all the working days, to begin with*) :

The details of information provided are true to the best of my knowledge.

Place :

(Authorized Signatory of the Management)

Date :

(with name, designation, etc., together with the seal of the Institution)

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