



NATIONAL TESTING SERVICE, INDIA
Centre for Testing and Evaluation
Central Institute of Indian Languages
(MHRD, Government of India)
MYSORE - 570 006



CIRCULAR

Applications / nominations in the prescribed format (to be filled in own hand writing) are invited to fill up the following contractual positions in the NTS Project of the Institute

I. Name of the position	: Messenger
Remuneration	: Rs.6062/-p.m (consolidated).
Age	: upto 30 years (relaxable at the discretion of the Director)
Minimum Educational Qualification	: Matriculation /SSLC

Experience

Knowledge of handling electrical, computer equipments / camera, packing & booking of parcels, postal / courier/ dispatch related works, travel & accommodation arrangements, library cataloguing, fax / telex / xerox machine operation, project room & equipments' security, first aid, LMV driving, etc., will be advantageous for the selection.

II. Name of the position	: Helper
Remuneration	: Rs.5848/- pm (consolidated).
Age	: upto 30 years (relaxable at the discretion of the Director)
Minimum Educational Qualification	: IX std.

Relevant experience will be added qualification

Note : 1. Those already working in the institute on daily wage basis will have to provide the details such as name of the section / centre where he / she is/was working, nature of work, amount of daily-wage received, and the duration (in a chronological order).

2. Reservation policy of Govt. of India will be followed while selection.

3. The institute reserves the right to accept or reject any application without intimating the reason.

4. If the details furnished are found incorrect the application will be rejected.

Duly filled in application (in English) strictly in the format prescribed in A4 size (which can be downloaded from the Centre's Website : www.ciil-miles.net or xeroxed / photocopied) should be addressed to the "**Head, Centre for Testing and Evaluation, Central Institute of Indian Languages, Manasagangotri, Mysore-570 006**" superscribed as "**Application for the positions of Messenger/Helper in NTS, India**" so as to reach the Institute on or before 22 nd October 2007

Application Proforma

	NATIONAL TESTING SERVICE, INDIA Centre for Testing and Evaluation Central Institute of Indian Languages (Ministry of HRD, Government of India) MYSORE - 570 006												
Format of prescribed Application (for Messenger / Helper Positions)													
Position applied for 													
1. Name and Full Address <i>(with district, state, & pincode)</i> <i>All in block letters</i> :													
E-mail :													
STD Code	Telephone No.												
Mobile :													
2. Sex, Age, & Date of Birth :													
3. Father / Mother / Guardian's Name :													
4. Nationality & Religion :													
5. Languages known : <i>(Mother tongue to be underlined)</i>													
6. If preferred to claim reservation, indicate the category <i>(enclose supporting document)</i>													
<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 2px;">SC</td> <td style="padding: 2px;">ST</td> <td style="padding: 2px;">OBC</td> <td style="padding: 2px;">General</td> </tr> <tr> <td style="padding: 2px;">PHC</td> <td style="padding: 2px;">PHC</td> <td style="padding: 2px;">PHC</td> <td style="padding: 2px;">PHC</td> </tr> </table>		SC	ST	OBC	General	PHC	PHC	PHC	PHC				
SC	ST	OBC	General										
PHC	PHC	PHC	PHC										
<i>* PHC - Physically handicapped</i>													
7. General Educational Qualification :													
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Year & Duration</th> <th style="width: 30%;">Courses (subjects studied)</th> <th style="width: 30%;">Institution</th> <th style="width: 25%;">Total % of Marks obtained</th> </tr> </thead> <tbody> <tr> <td style="height: 40px;"></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="height: 40px;"></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Year & Duration	Courses (subjects studied)	Institution	Total % of Marks obtained									
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8. Vocational / ITI Certificate, if any :

Year & Duration	Name of Training programme / Trade	Institution	Remarks

9. Present work & experience if any :

Year & Duration	Nature of work done	Institution	Remarks

10. Any other information relevant to the position applied for :

11. Two References from responsible persons (of the locality where the candidate resides) with full contact particulars including tel. / cell nos.

The information provided is true to the best of my knowledge.

Place :

Date : (Signature of applicant)

Note: 1.If the details furnished are found incorrect or wrong, the application will be rejected. 2.The institute reserves the right to accept or reject any application without assigning reason. 3.Applications / nominations should be sent in English strictly in the format prescribed in A4 size which can be downloaded from web / photocopied. Applications in other formats will not be accepted.

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