



CENTRE FOR TESTING & EVALUATION

**National Testing Service - India**

Central Institute of Indian Languages



# USER MANUAL QUESTION ITEM INPUT (URDU LANGUAGE)

**NATIONAL TESTING SERVICE – INDIA**

(A Central Scheme of the MoE, Dept. Hr. Edun., Govt. of India)

H.Q: CIIL, Manasgangotri, Mysuru– 570006

# INTRODUCTION

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## About Item File Card (IFC)

**Item File Card (IFC)** is meant for writing question items. This card is made in a specific size (A4) and have 10 columns to enter various technical values like **1)Administering Details, 2)Instruction to the examinee, 3) Question/ Item stem (with answer key/cue) 4) Scoring Procedure 5)Subject matter/input (Sub-component) 6) Objective (Instructional, Education, Societal) 7) Item Type/Format used 8) Medium & mode of presentation 9) Educational level and 10) Rationale.** These are known as **10 Parameters** of a question item.

## About Application

This web application is to help users input the question items through online portal. Inputted question items automatically get stored into MILES database.

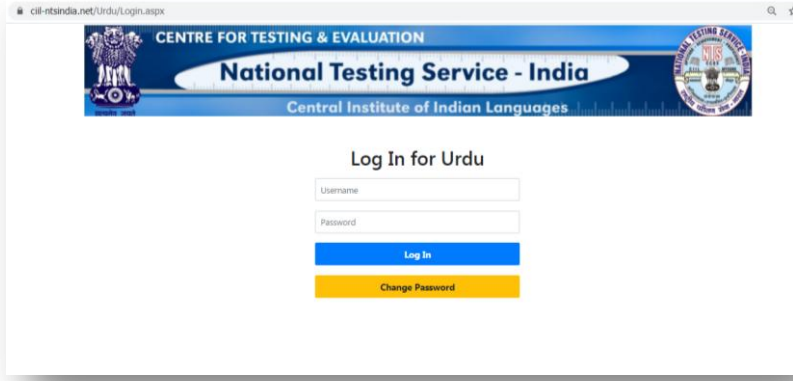
## System Requirements

- Desktop/Laptop with minimum specification (Core 2 deo processor with 2 GB RAM OS windows XP, 7 & above etc.)
- Unicode enabled Desktop/Laptop with browsers like Google Chrome, Mozilla Firefox, Internet Explorer, etc. The use of latest version of such browsers is highly recommended.
- To know how to enable Unicode in your system, please watch this video by clicking on this link <https://www.youtube.com/watch?v=XqFOq1BxFdM>
- Our web based question item inputting application supports only Unicode. We recommend you to use "**Jameel Noori Nastaleeq**" font. Make sure that this font is available in your Operating System.

## LOGIN SCREEN

**Step 1:** Open any browser

**Step 2:** Enter this link in the Address Bar of the browser <https://www.ciil-ntsindia.net/urdu>



The screenshot shows the login page for the National Testing Service - India, Urdu section. The page header includes the logo of the Centre for Testing & Evaluation and the text "National Testing Service - India" and "Central Institute of Indian Languages". The main heading is "Log In for Urdu". Below this, there are two input fields: "Username" and "Password". There are two buttons: a blue "Log In" button and a yellow "Change Password" button.

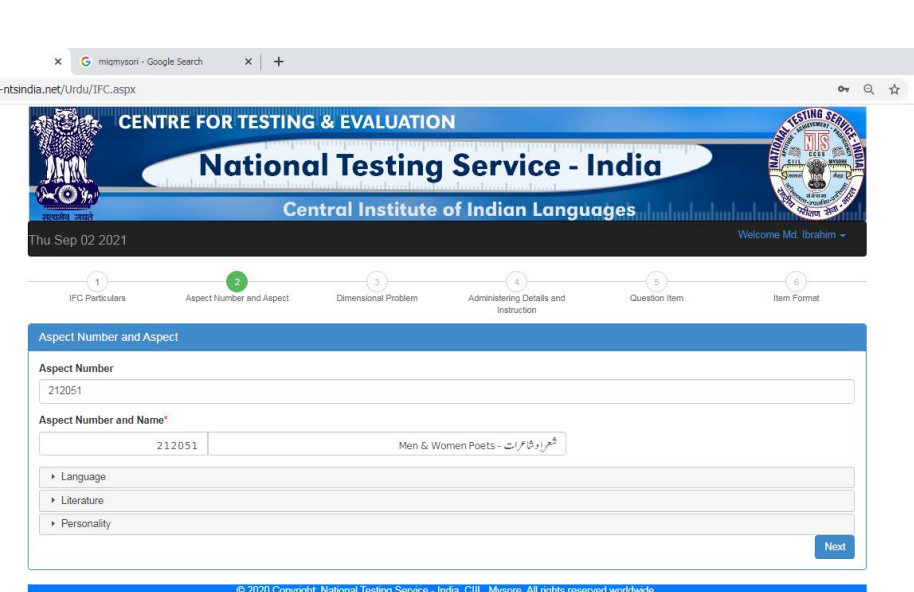
**Step 3:** Enter your Username.

**Step 4:** Enter password

**Step 5:** Click on Log In.

## IFC PARAMETERS

### 1. GFR Code and Aspect



The screenshot shows the "IFC Parameters" page for the National Testing Service - India, Urdu section. The page header includes the logo of the Centre for Testing & Evaluation and the text "National Testing Service - India" and "Central Institute of Indian Languages". The main heading is "Aspect Number and Aspect". Below this, there are two input fields: "Aspect Number" (with the value 212051) and "Aspect Number and Name\*" (with the value 212051 and the text "Men & Women Poets - شہزادہ عرات"). There are three dropdown menus: "Language", "Literature", and "Personality". There is a blue "Next" button.

**Step 6:** Select Aspect or

Enter the Aspect number

from Language /

Literature / Personality

pertaining to your

Question Item.

**Step 7:** Click on Next

button

## 2. Dimensional Problem

The screenshot shows the National Testing Service - India website interface. The header includes the logo of the Centre for Testing & Evaluation and the text 'National Testing Service - India' and 'Central Institute of Indian Languages'. The date 'Thu Sep 02 2021' and a welcome message 'Welcome Md. Ibrahim' are visible. A progress bar at the top indicates the current step is '3. Dimensional Problem'. Below the progress bar, a dropdown menu titled 'Dimensional Problem\*' is open, showing a list of options: Specifics, Conventions, Trends & Sequences, Classifications & categories, Criteria, Methodology, Universals & Abstractions, Relationships among elements, Organizational principles, Communicative Uniqueness, and Abstract relations. The 'Specifics' option is currently selected.

**Step 8:** Select Dimension problem and click on Next button. For every selected aspect (Lang / Literature / Personality), corresponding dimension problem will automatically be displayed in the dropdown menu.

## 3. Administering Details and Instruction

The screenshot shows the National Testing Service - India website interface. The header is the same as in the previous screenshot. The progress bar now indicates the current step is '4. Administering Details and Instruction'. Below the progress bar, a form titled 'Administering Details and Instruction' is displayed. It contains two text input fields: 'Administering Details :' and 'Instruction to the Examinee :'. The 'Instruction to the Examinee :' field contains the Urdu text 'درج ذیل تبدلات میں سے درست تبدل کی نشاندہی کیجیے۔'. A 'Next' button is located at the bottom right of the form. At the bottom of the page, there is a copyright notice: '© 2020 Copyright National Testing Service - India, CIIL, Mysore. All rights reserved worldwide.'

**Step 9:** Enter Administering Details  
**Step 10:** Enter Instruction(s) to the examinee. Then click on Next button.

## 4. Question Item

1 IFC Particulars 2 Aspect Number and Aspect 3 Dimensional Problem 4 Administering Details and Instruction 5 Question Item 6 Item Format

**Question Item**

Select the ItemFormat\*

Constant Alternative (CA) - مستقل متبادل

Question/Item stem: B I U

محمد تقی صاحب کا ہر دو خطے صاحب دین ان کا اثر ہے۔

Options:

Please enter Third Option

Please enter Fourth Option

Please enter Fifth Option

Please enter Sixth Option

Answer Key/Cue:+

صحیح

Marks:+

1

Time: (in Minutes)'+

1

Scoring Procedure:+

Enumerative

Lg./Literary (Input) sub component: Men & Women Poets - شہزادہ شہزادہ

Objective (Question writers's intention):

اس سوال کے محمد تقی صاحب کا ہر دو خطے صاحب دین ان کا اثر ہے کے متعلق جانکاری حاصل کریں۔

Next

**Step 11:** Enter the following details related to the question Item

1. Select Item format
2. Enter The Question in the given text box
3. Enter Options if any
4. Enter Answer Key
5. Enter Marks (only digits)
6. Enter Time in Minutes (only digits)
7. Select Scoring Procedure
8. The sub component that you have selected will already be displayed
9. Enter the Question writer's intention
10. Click on Next Button

## 5. Item Format

Instruction

**Item Format**

Item Format: Constant Alternative (CA) - مستقل متبادل

Medium & Mode of Presentation:+

Written

Educational Level:+

L1-Primary

None

None

Rationale:+

Choice Index:+

1

Feasibility Value:+

0.10

Discrimination Index:+

0.10

Mean Ability Index:+

1

Level of Pre-validation:+

0

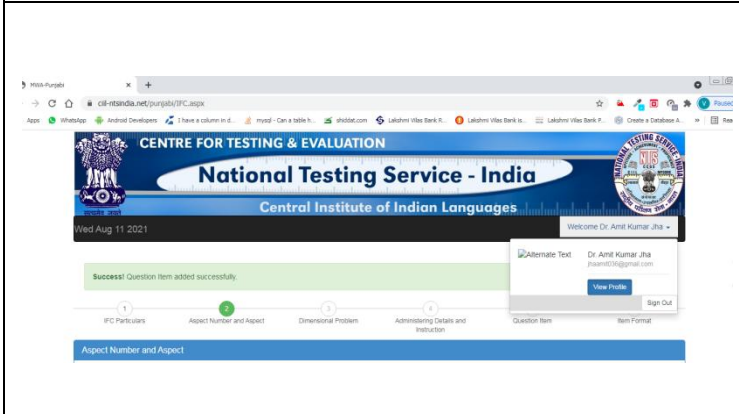
Submit

**Step 12:** Enter the details in the following screen

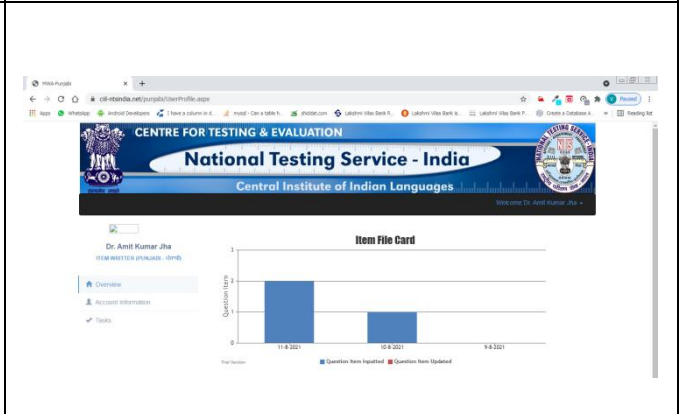
1. Select Mode of presentation (Select Written in this case)
2. Select Educational level
3. Enter Rationale
4. Choice Index will be displayed by the system itself.
5. Feasibility value will be displayed by the system itself.
6. Discrimination value will be displayed by the system itself.
7. Mean Ability Index will be displayed by the system itself.
8. Level of Pre-Validation will be displayed by the system itself.
9. Click on Submit Button.

**Question Item will be added successfully.**

**Step 13:** User can View there profile by clicking the Welcome (Username) button.



**Step 14:** Click on View Profile.



The Overview of the tasks done will be displayed.

**Step 15:** After completion of inputting the question items, click on the **Sign Out** Button for logging out.

